

Community Mennonite Fellowship

Supply Interim Job Description

(0.75 FTE negotiable)

Job Summary:

Responsible for the overall spiritual nurturing of the congregation. Provides leadership and direction in planning and coordinating various programs and ministries of the church, including but not limited to Sunday morning worship and sermons, visitation, and crisis ministry.

Essential Duties:

- provide pastoral leadership by presenting a message and working with the Worship Committee to plan the Sunday morning worship program. The Pastor will have off one Sunday a month. The Worship Committee will work with the Pastor to develop a flexible schedule that balances the needs of the congregation, the pastor, and the church calendar
- be an active participant in Church Council and Elders. Consults with Worship and Christian Education committees to provide leadership as those committees deem necessary
- provide spiritual nurturing and role modeling to the congregation through relationship building, visitation, and “non-professional” counselling
- officiates at funerals, wedding, baptisms, and dedications
- leads baptismal and membership classes and premarital preparation
- offers pastoral care for crisis and emergency, illness, grief and loss, marriage and family, vocational, spiritual, and other situations as needed
- maintain an office presence that allows for appropriate interaction and engagement with CMF office staff as well as congregational members and adherents