

Job Description for a 0.5 FTE Pastor at Harrow Mennonite Church

QUALIFICATIONS

- Preference will be given to candidates with a Master of Divinity with an Anabaptist focus.

ACCOUNTABILITY

- Is accountable to the Church Council and shares a brief report at meetings 6-8 times a year.
- Prepares a report for the annual congregational meeting.

RESPONSIBILITIES

Worship, Preaching, & Service Planning (50-60%)

Prepare and deliver engaging sermons rooted in Mennonite theology. Works with Worship Team 6-8 times a year to coordinate worship services and other special services in collaboration with lay worship leaders, readers, and musicians. Preside at rituals such as weddings, funerals, baptisms, and communion. As needed, plan pulpit supply for Sundays that you are not preaching by scheduling qualified guest speakers or lay preachers. Provide the treasurer with honorarium details for replacement speakers. Ensure worship leaders or liturgists are prepared for Sundays when the pastor is absent.

Administration (20%)

Ensure the flow of good communication from outside (MCEC, MC Canada, Harrow Ministerial, Leamington Mennonite Home and other constituent groups and within our own congregation. This includes handling correspondence through emails, phone, and mail. Sharing this information via a weekly emailed bulletin.

Visioning & Leadership (10%)

While meeting with Church Council assist in discerning congregational needs. The pastor will seek out mission and outreach opportunities and maintain an awareness of peace and social justice concerns both locally and globally. The pastor is key to empowering and encouraging the members to discern and develop their individual gifts to contribute to the ministry of our church.

Crisis Care and Visitation (5%)

Works with the Care Team to provide visitation and care of attendees and those unable to attend, especially those hospitalized and in crisis situations. Of those unable to attend we currently have three individuals who appreciate a visit once per month.

Community (5%)

Maintains involvement in the community (i.e. Harrow Ministerial and MCEC Essex Cluster Ministerial).

Spiritual Care (5%)

Meets with the Shepherding Council (frequency negotiable) for spiritual support and to discern the spiritual needs and concerns of the congregation and leaders.

Remuneration and benefits as per Mennonite Church Canada guidelines