

**Zion Mennonite Fellowship Inc. (ZMF)**  
**Elmira, Ont.**  
**Ministry Description – Pastor**

<b>Appointment:</b>	By congregation, upon recommendation by Leadership Council and in Consultation with Mennonite Church Eastern Canada (MCEC)
<b>Part-time Position:</b>	0.8 full Time Equivalent (FTE)
<b>Accountability:</b>	Responsible to Leadership Council

**Areas of Responsibility:**

**1. Preaching/Worship:**

With support of the Worship and Education Commission:

- Preach in an encouraging and inspiring manner three Sundays per month and help to create a meaningful worship life in the congregation that promotes spiritual growth.
- Share in leading worship along with members of the congregation as time and interest permit.
- Conduct premarital counseling, marriages, funerals, dedications, baptisms, etc. as required
- Provide leadership for special services (e.g. Christmas, Easter, Communion, etc.).

**2. Spiritual Formation/Discipleship:**

- Continue strengthening the prayer ministry that currently happens Monday evenings. As the Spirit prompts, and in consultation with others, take initiative to suggest intentional time of group or individual prayer and fasting.
- Encourage and resource the ongoing Bible/book studies happening in home groups, giving priority to the ideas and suggestions of the group leaders.
- Encourage the ReLearning Community initiative group in applying a discipleship culture and becoming a missional community at ZMF.
- Participate (lead if needed) in the Sunday School hour.

**3. Pastoral Care:**

With the support of the Pastoral Care Commission:

- Engage members and other participants in conversation about their faith journeys, their spiritual and other needs.
- Be proactive in discerning need for counseling (emotional, spiritual, family, etc.) and refer counseling needs to others as appropriate.
- Be prepared to meet with those in crisis or with high needs as required.
- Coordinate instruction/preparation of those who are candidates for baptism.
- Take time for meditation, prayer and reflection regarding the life and ministry of the congregation.

#### **4. Beyond Zion Mennonite Fellowship Inc.:**

- Equip members for ministry and walk with us as we continue with existing programs and explore outreach options.
- Take initiative to get to know and meet with individuals who have recently come to faith or are exploring faith.
- Make opportunities for relating to youth and young adults at ZMF to encourage a life of joyful discipleship and to encourage them in to invite their friends to a life of faith.
- Participate and represent ZMF in the Woolwich-Grey Ministerial monthly gatherings.
- Attend the Elmira & District Ministerial meetings with a view to linking Zion's participation in the wider church and community events.
- Plan and provide worship services for nursing homes as scheduled by the Elmira & District Ministerial Association.
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#### **5. Administration:**

- Participate in Worship/Education Commission meetings, approx. 6 times per year.
- Meet with Pastoral Care Commission, every one to two months.
- Meet with Missions Commission and Stewardship & Finance Commission occasionally or as requested.
- Submit a Pastoral report to Leadership Council once every 2 months and attend Leadership council meetings monthly.
- Be present in the church office preferably a minimum of three days (or parts of days) in a week to support our presence downtown.
- There is no church administrator, so some office work is required:
  - Receive/respond to e-mails, direct mail to others in consultation (as required) with the Leadership Council Chair.
  - Provide some input to bulletin preparation, although the bulletin is word-processed by someone else.

#### **6. Other**

- Participate in relevant professional development workshops, seminars or other activities which enhance pastoral ministry on a regular basis and within time constraints.
- Live out an ongoing commitment to the ministerial ethical guidelines as outlined in "A Mennonite Polity for Ministerial Leadership"

May 2020